



**High Point Community Center Addition  
PAT Meeting  
September 25, 2001  
Notes**

**Notes in *Italics***

Present: Lee Deitrick, Susan Harmon, Tina Narr, Elizabeth Stubblefield, Sorya Svy, Michelle Swanson Staff: Mike Brady, David Goldberg, Katie Gray, Mark Johnson

**6:00      Introductions/Goals of Tonight's Meeting**

- Introductions (Mark Johnson, Project Manager) *Mark is the new project manager. His role will increase as we move through design and into construction.*
- Siting Options
- Schedule for Hiring a Designer

**6:15      Siting Options**

- Options – *Members of the Parks Dept. Steering Committee recently raised the issue that Parks had considered constructing a separate building rather than an addition when the budget was developed for the High Point project. Since it was unclear if the budget was sufficient to explore both options, project management decided to hire a cost estimator to consider the costs of each. The objective was to determine if one option was more expensive than the other, and if the community and Parks preferred a more expensive option, were they willing to consider ways to reduce the cost?*
- Research into cost and function – *In addition to the construction cost, there is also the issue of the cost of operating a separate facility versus an addition. Other issues to consider are design opportunities, and flexibility in programming.*
- Analysis of Options – *The cost estimator will complete the estimates at the beginning of October. Staff will review their work and present an analysis of the options to the PAT for their review.*
- Role of PAT – *The PAT can make a recommendation to Parks and Recreation concerning the PAT's preferred option.*

**6:40      Consultant Selection**

- Parks and Recreation will issue a Request for Proposals to choose a consultant for design of the addition.
- The committee will assist in the consultant selection.
- Two volunteers will be needed to review consultant qualifications and proposals. – *Consultant selection will be discussed in more detail once we have determined where the additional space will be built. We will begin the process in late October.*

6:50

## Summary and Next Steps

- Cost Estimator results – Early October. *The PAT agreed to meet on October 9<sup>th</sup> at the beginning of the High Point Community Center Advisory Council meeting to review the siting options.*
- RFQ and Draft Design Program – October/November
- Consultant Selection – November/December.

**The committee decided that after the meeting on October ninth, the PAT meetings would start at 6:30pm rather than 6:00pm.**

### Contact Information:

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